

Tax Transcripts, Non-filer letters, DRT Tips & Resources



IRS Logo [Digital image]. (n.d.). Retrieved October 9, 2018, from <http://www.michellemorin.org/wp-content/uploads/2015/01/irs-logo.jpg>



**Thank You
CampusLogic
for Your
Sponsorship!**

Agenda

- DRT
- Ordering tax documents
- Decoding tax documents
- Tax Account Transcripts
- VONF
- Tax Document Updates
- Future of the Tax Return

Data Retrieval Tool

- The IRS DRT takes you to the IRS website, where you'll need to provide your name and other information exactly as you provided it on your tax return. Some information will be pre-populated from your FAFSA form
- At the IRS site, you'll see a page that indicates that your tax information is available
 - (For security and privacy protections, you won't see the actual information.)
 - You can choose to import your information into the FAFSA form, or you can cancel your request and return to the FAFSA site
- Issues that we see....

<https://studentaid.ed.gov/sa/node/65#irs-drt>

Data Retrieval Tool

The screenshot shows the IRS Data Retrieval Tool (DRT) interface. At the top, there is a dark blue header with the IRS logo and ".gov" on the left, and navigation links "Return to FAFSA | Log Out | Help" and "Español" on the right. The main content area is titled "2016 Federal Income Tax Information". Below the title, there is a paragraph explaining that the IRS will securely transfer tax information to the Department of Education (ED) to populate FAFSA questions. A second paragraph states that for protection, the IRS will not display tax information and will further encrypt any tax information transferred using the IRS DRT. A third paragraph notes that the data retrieved is limited to the items listed in a table below. The table lists various tax items in three columns: Tax Year, Name(s), Social Security Number, Filing Status, IRS Exemptions, Type of Return Filed, Adjusted Gross Income, Income Earned from Work, Income Tax, Education Credits, Untaxed Pensions, Untaxed IRA Distributions, Tax exempt Interest Income, IRA Deductions and Payments, and Status of Amended Returns Received. Below the table, there is a note to refer to tax records if a question arises. A "Print this page" icon and text are present. Two options are provided: "Transfer My Tax Information into the FAFSA" (selected) and "Do Not Transfer My Tax Information and Return to the FAFSA". Each option has a corresponding button ("Transfer Now" and "Do Not Transfer") and a help icon. At the bottom, there is a link to the "IRS Privacy Policy".

Return to FAFSA | Log Out | Help

Español

2016 Federal Income Tax Information

Based on the information you provided, the Internal Revenue Service (IRS) located your income tax return. With your permission below, the IRS will securely transfer your tax information to the Department of Education (ED) to populate any applicable FAFSA® questions.

For your protection, the IRS will not display your tax information and will further encrypt any tax information transferred using the IRS DRT, therefore, ED is unable to display your tax information on your FAFSA.

The data retrieved from your tax return is limited to the items listed below as you reported to the IRS:

Tax Year	Type of Return Filed	Untaxed Pensions
Name(s)	Adjusted Gross Income	Untaxed IRA Distributions
Social Security Number	Income Earned from Work	Tax exempt Interest Income
Filing Status	Income Tax	IRA Deductions and Payments
IRS Exemptions	Education Credits	Status of Amended Returns Received

Refer to your tax records if you have a question about the values you reported.

Print this page for your records before choosing an option below.

Transfer My Tax Information into the FAFSA ?

The tax information provided to FOTW will populate the answers to the appropriate FAFSA questions. After the FAFSA is populated your IRS session will end and you will return to your FAFSA. Check this box if you are choosing to transfer your information. ?

Do Not Transfer My Tax Information and Return to the FAFSA ?

By clicking the "Do Not Transfer" button, you are choosing not to transfer your tax information electronically. Your IRS session will end and you will return to your FAFSA. ?

[IRS Privacy Policy](#)

DRT Data Transfer [Digital image]. (n.d.). Retrieved October 17, 2018, from http://www.irsdataretrievaltool.com/images/10_fafsa_irs_review_information.png

Ways to Order:

- Online www.irs.gov
 - Create an account and print
 - Order to come in the mail
- Over the phone- See handout
 - Automated System
 - Talk to a representative to have mailed to you
 - They will no longer fax transcripts as of 1/1/19
- In person at the IRS building in your area
 - Scheduling an appointment is recommended
 - In Cleveland, an appointment is required and people can/will be turned away
- 4506-T
 - Sent to tax filer address
 - Sent to 3rd party, but this will end as of 1/1/19

Tax Transcripts

- Tax Return Transcript
 - Used to show what was originally filed with the IRS from tax form 1040, 1040A, 1040 EZ
 - Will not be provided if you are victim of Identity Theft
- Tax Account Transcript
 - Used to show amendment or adjustment by tax filer or IRS
 - Adjustments can be made if it does not affect total tax or refund
 - Amendment reported on the FAFSA if DRT used successfully

Tax Transcript Decoder

Tax Return Line Items for 2018-2019 Verification

	2016 1040 EZ	2016 1040A	2016 1040
AGI	4	21	37
Income tax paid	10	28 minus 36	56 minus 46
Education credits	N/A	33	50
IRA deductions and payments		17	28 plus 32
Tax-exempt interest income		8b	8b
Untaxed portions of IRA distributions*		11a minus 11b	15a minus 15b
Untaxed portions of pensions*		12a minus 12b	16a minus 16b

Tax Transcript Decoder

3	Unemployment compensation and Alaska Permanent Fund dividends (see instructions).	3		
4	Add lines 1, 2, and 3. This is your adjusted gross income .	4	3,253	00
5	If someone can claim you (or your spouse if a joint return) as a dependent, check the applicable box(es) below and enter the amount from the worksheet on back. <input checked="" type="checkbox"/> You <input type="checkbox"/> Spouse If no one can claim you (or your spouse if a joint return), enter \$10,350 if single ; \$20,700 if married filing jointly . See back for explanation.	5	3,603	00
6	Subtract line 5 from line 4. If line 5 is larger than line 4, enter -0-. This is your taxable income .	6	0	00
7	Federal income tax withheld from Form(s) W-2 and 1099.	7	218	05
8a	Earned income credit (EIC) (see instructions)	8a		
b	Nontaxable combat pay election. 8b			
9	Add lines 7 and 8a. These are your total payments and credits .	9	218	05
10	Tax. Use the amount on line 6 above to find your tax in the tax table in the instructions. Then, enter the tax from the table on this line.	10	0	00
11	Health care: individual responsibility (see instructions) Full-year coverage <input type="checkbox"/>	11		
12	Add lines 10 and 11. This is your total tax .	12	0	00

(4)

ADJUSTED GROSS INCOME:	\$3,253.00
ADJUSTED GROSS INCOME PER COMPUTER:	\$3,253.00
RECOMPUTED ADJUSTED GROSS INCOME PER COMPUTER:	\$0.00
DEPENDENT ON ANOTHER TP:	YES
FORM 1040EZ DEDUCTION AND EXEMPTION PER COMPUTER:	\$3,603.00

Tax and Credits

TAXABLE INCOME:	\$0.00
TAXABLE INCOME PER COMPUTER:	\$0.00

Other Taxes

TOTAL TAX LIABILITY TP FIGURES:	\$0.00
* TOTAL TAX LIABILITY TP FIGURES PER COMPUTER:	\$0.00

Payments

FEDERAL INCOME TAX WITHHELD:	\$218.05
OTHER PAYMENT CREDIT AMOUNT:	\$0.00
EARNED INCOME CREDIT:	\$0.00
EARNED INCOME CREDIT PER COMPUTER:	\$0.00
EARNED INCOME CREDIT NONTAXABLE COMBAT PAY:	\$0.00
** HEALTH CARE: INDIVIDUAL RESPONSIBILITY:	\$0.00
HEALTH CARE FULL-YEAR COVERAGE INDICATOR:	0

* "Total Tax Liability TP Figures Per Computer"

- ** "Health Care: Individual Responsibility"

= *** Income Tax Paid

Account Tax Transcript

++ INFORMATION FROM THE RETURN OR AS ADJUSTED ++

EXEMPTIONS: 00
FILING STATUS: Single
ADJUSTED GROSS
INCOME: 8,087.00
TAXABLE INCOME: 1,787.00
TAX PER RETURN: 0.00
SE TAXABLE INCOME
TAXPAYER: 0.00
SE TAXABLE INCOME
SPOUSE: 0.00
TOTAL SELF
EMPLOYMENT TAX: 0.00

RETURN DUE DATE OR RETURN RECEIVED DATE (WHICHEVER IS LATER) Apr. 15, 2017
PROCESSING DATE Mar. 06, 2017

Account Tax Transcript

TRANSACTIONS				
CODE	EXPLANATION OF TRANSACTION	CYCLE	DATE	AMOUNT
150	Tax return filed 70207-440-37425-7	20170705	03-06-2017	\$0.00
806	W-2 or 1099 withholding		04-15-2017	-\$229.00
846	Refund issued		02-23-2017	\$229.00
670	Payment		03-13-2017	-\$179.00
570	Additional account action pending		04-03-2017	\$0.00
290	Additional tax assessed 89254-493-08506-7	20171403	04-24-2017	\$179.00
971	Notice issued		04-24-2017	\$0.00

This Product Contains Sensitive Taxpayer Data

Non-filer letters

- Can be ordered through automated system if the person *has* ever filed a tax return
- 4506-T is needed if they have never filed or have moved since they last filed
- Can go to the IRS office to receive the letter
 - See instruction sheet for scheduling appt
- Student or parent may want to order Wage Statements if they worked, but did not file

4506-T

- Can be mailed or faxed to IRS
 - Address to mail to IRS are on back and are different if ordering Non-Filer
- Will get rejected if not filled out properly and notice will be sent
- Do you assist student to complete these forms and send them to IRS on their behalf?

4506-T

Form **13873-R**
(Rev. 11-2014)

Department of the Treasury – Internal Revenue Service

RAIVS Third Party Reject Notification

Date: 08/09/2018

Please refer to the checked boxes for your request for taxpayer(s) named below:

Rejected Third-Party Requests

We couldn't consider your request. Disclosure laws do not permit us to provide a third party with the reasons.

1. We returned a copy of the request to the taxpayer explaining why we couldn't provide the requested information. Please contact the taxpayer for details.

2. We are enclosing the items you requested except for those listed below:

3. We couldn't locate a current address for the taxpayer. Because you are the third party identified on line 5 of Form 4506, 4506-T, or 4506T-EZ, we are sending you this letter. Please ask the taxpayer to resubmit the request.

4. We can't accept altered forms (e.g., white-out, line-through, write-overs, labels/stickers, etc.) or we can't read required entries on your form. Please complete and resubmit a new Form 4506, Form 4506-T, or Form 4506T-EZ.

5. We will issue a refund to you or the taxpayer in 4 to 6 weeks because:

Tax Transcripts

The following information will be provided on the new transcript:

- Last 4 digits of any SSN listed on the transcript: XXX-XX-1234
- Last 4 digits of any EIN listed on the transcript: XX-XXX-1234
- Last 4 digits of any account or telephone number
- First 4 characters of the last name for any individual
- First 4 characters of a business name
- First 6 characters of the street address, including spaces
- All money amounts, including balance due, interest and penalties

Tax Return Transcript

Request Date: 08-09-2018
Response Date: 08-09-2018
Tracking Number: 100200235179
Customer File Number: 0987654321

SSN Provided: XXX-XX-5084
Tax Period Ending: Dec. 31, 2017

The following items reflect the amount as shown on the return (PR), and the amount as adjusted (PC), if applicable. They do not show subsequent activity on the account.

SSN: XXX-XX-5084
SPOUSE SSN:

NAME (S) SHOWN ON RETURN: DRAY

Updates to 4506-T

- First 4 characters of a business name
- First 6 characters of the street address, including spaces
- All money amounts, including balance due, interest and penalties

On September 23, the IRS also will post an updated Form 4506-T and Form 4506T-EZ, Request for Transcript of Tax Return, that will have a new Line 5b for a 10-digit Customer File Number. Legitimate third parties with a need for income verification or tax data often request taxpayers complete a Form 4506-T.

As of September 23, third parties or taxpayers can create any 10-digit number, except for the taxpayer's SSN, for use as an identifier. The Customer File Number listed on the 4506-T automatically will be posted and visible on the requested tax transcript, allowing the third party to match the document to the taxpayer. A Customer File Number can be, for example, a loan account number

Line 5b is an optional line, intended for those third parties that request high volumes of transcripts.

There is no change in the process for students seeking income verification through Free Application for Federal Student Aid (FAFSA) or disaster victims seeking FEMA assistance. Nor will business tax transcripts change.

See "[About the New Tax Transcript: FAQs](#)" for additional details and see a sample of the new transcript format.

Updates to Tax Transcripts

- Redacted tax transcripts
- Are any of your students having any issues getting non-filer forms or tax transcripts?
- Looking for set of recommendations on what the processes are at other institutions
- PJ's for 18/19 that you projected 2018 income, for the 19/20 you will need to review the actual 2018 return

Updates to Tax Transcripts



Internal Revenue Service

United States Department of the Treasury
PHILADELPHIA, PA 19255-1498

Tracking ID: 100411477599
Date of Issue: 10-04-2018

014494.754966.458922.15733 1 AB 0.408 862
[Barcode]

LAMP
2505 BRANTWOOD DR
WESTLAKE, OH 44145

Tax Period: December, 2017

Information about the Request We Received

In this letter, we'll report the status of the request we received.

The transcripts provided by the IRS have been modified to protect taxpayers' privacy. Transcripts only display partial personal information, such as the last four digits of the taxpayer's Social Security Number. Full financial and

Updates to Tax Transcripts



Internal Revenue Service
United States Department of the Treasury

This Product Contains Sensitive Taxpayer Data

Request Date: 10-04-2018
Response Date: 10-04-2018
Tracking Number: 100411477599

Tax Return Transcript

SSN Provided: XXX-XX-6670
Tax Period Ending: Dec. 31, 2017

The following items reflect the amount as shown on the return (PR), and the amount as adjusted (PC), if applicable. They do not show subsequent activity on the account.

014494

NAME(S) SHOWN ON RETURN: LAMP
ADDRESS: 2505 B

SSN: XXX-XX-6670
SPOUSE SSN: XXX-XX-4584

FILING STATUS:
FORM NUMBER:
CYCLE POSTED:
RECEIVED DATE:
REMITTANCE:
EXEMPTION NUMBER:
DEPENDENT 1 NAME CTRL:
DEPENDENT 1 SSN:
DEPENDENT 2 NAME CTRL:
DEPENDENT 2 SSN:
DEPENDENT 3 NAME CTRL:
DEPENDENT 3 SSN:

Married Filing Joint
1040
20181505
Apr. 15, 2018
\$0.00
3
LAMP
XXX-XX-7743



Coming soon...

Caution: DRAFT—NOT FOR FILING

This is an early release draft of the 2018 IRS Form 1040, U.S. Individual Income Tax Return, which the IRS is providing for your information, review, and comment. Do not file draft forms. Also, do not rely on draft forms, instructions, and publications for filing. We generally do not release drafts of forms until we believe we have incorporated all changes, and we do not expect this draft to change significantly before being published as final. Forms generally are subject to OMB approval before they can be officially released. Early release drafts are at [IRS.gov/DraftForms](https://www.irs.gov/DraftForms), and may remain there even after the final release is posted at [IRS.gov/LatestForms](https://www.irs.gov/LatestForms). All information about forms, instructions, and publications is at [IRS.gov/Forms](https://www.irs.gov/Forms).

Coming soon...

- Items from the 1040 that are needed for the FAFSA will no longer be on the tax form and move to “Schedules”
 - Example: # of exemptions
- How do you think this will effect Financial Aid?
 - and how does this make you feel?

RESOURCES:

- <https://www.irs.gov/newsroom/irs-to-introduce-new-tax-transcript-to-better-protect-taxpayer-data>.
- [https://www.irs.gov/pub/irs-utl/New Tax Return Transcript.pdf](https://www.irs.gov/pub/irs-utl/New_Tax_Return_Transcript.pdf)
- <https://www.irs.gov/pub/irs-dft/f1040--dft.pdf>
- <https://www.irs.gov/newsroom/in-2018-some-tax-benefits-increase-slightly-due-to-inflation-adjustments-others-unchanged>

Questions:

